

SECRET

DIARY NOTES

DD/S

3 November 1960

25X1A9a

1. [REDACTED] who has attended both the Fort Belvoir Management Course and the Civil Service Commission Course on Personnel Management for Federal Executives, was up to brief me on them. He thinks that they are both very good. The Belvoir Course, however, is more sophisticated and particularly good for people who are going to be in jobs involving liaison with the Department of Defense. He definitely thinks, however, that we should use the CSC Course. 25X1A

2. Emmett Echols reported that the Agency had exceeded its [REDACTED] in the United Givers Fund Drive. DD/I and DD/S contributed more than their goal and DD/P is, at the moment, up to 89%.

3. Stan Grogan called my attention to the fact that a lot of International Cooperation Administration and Department of State people were riding our busses around lunchtime which prevented some of our own people from getting on them. Apparently, this is particularly true at 1717 H Street between the hours of about 1200 and 1430. I want to look into this with Jim Garrison and tighten up the procedures so that there is no question that our own people can ride the busses.

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4. [REDACTED] were up to brief me on [REDACTED]'s reluctance to accept [REDACTED] as Chief of Support [REDACTED]. I decided to have a talk with Bill which I have done and he still wants to go. Accordingly, I am writing [REDACTED] and asking him to accept Bill for this assignment. 25X1A

LKW:ecb